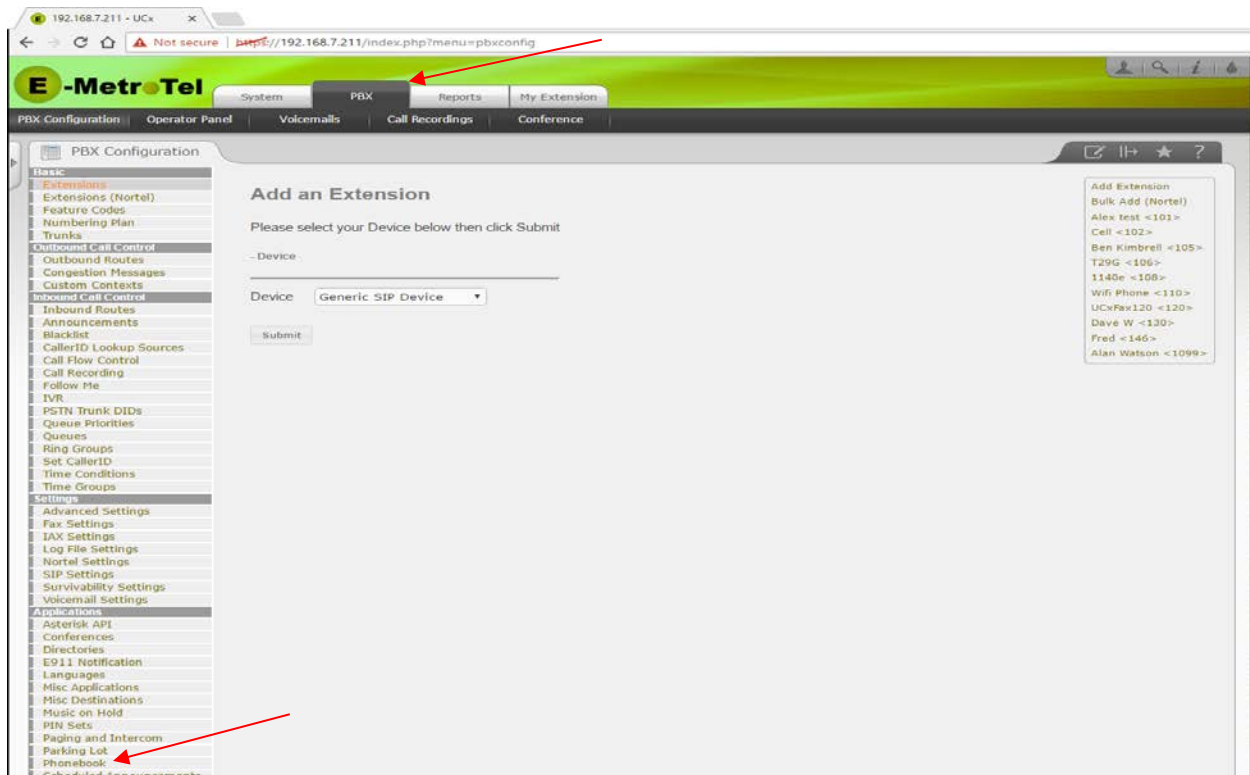


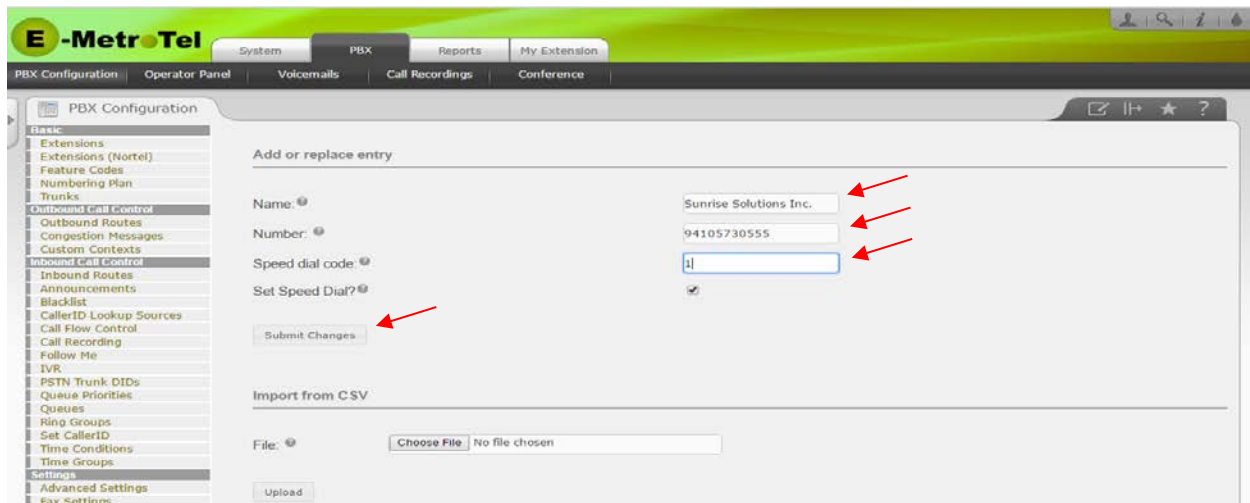
Web GUI - Adding Speed Dial entries to your Phonebook

Login to the UCx Web GUI with the credentials supplied to you by Sunrise Solutions.

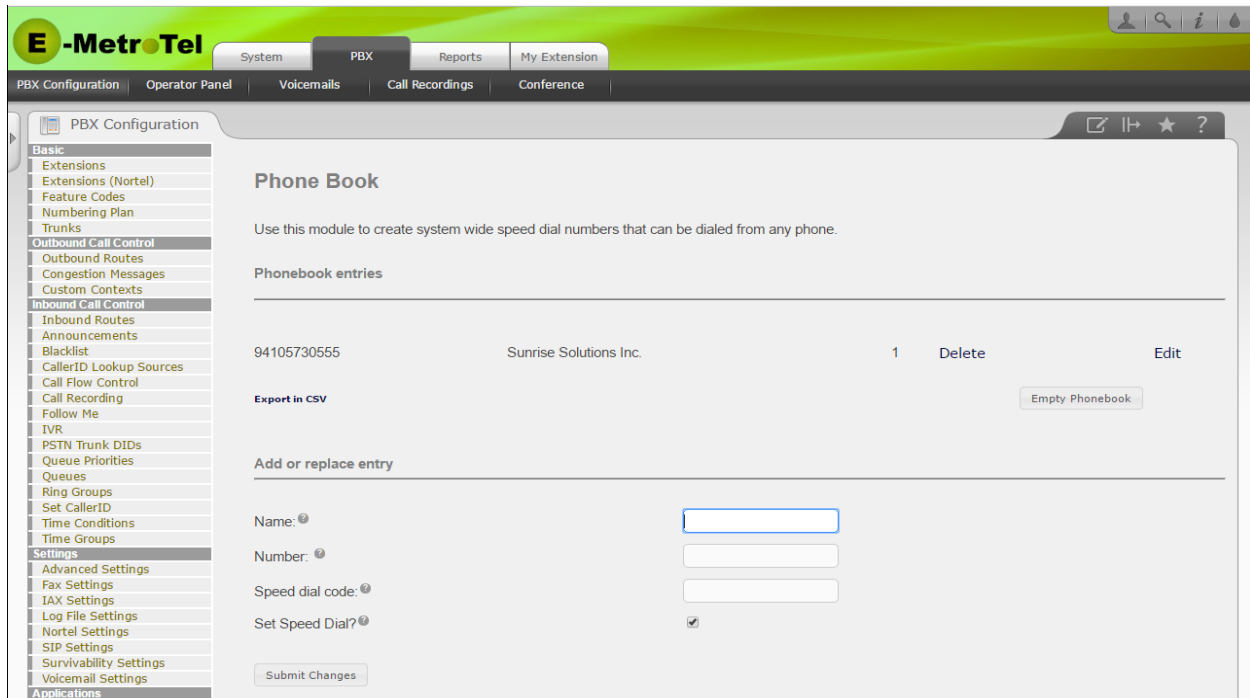
From the PBX Tab: On the left hand side menu under Applications choose Phonebook.



To add an entry enter the Name, Number preceded by 9 and the speed dial location number from 1 to 99 and then press Submit Changes. If long distance the number should be 91 and the number.



Your new speed dial number will now be listed. From here you can Edit the entry or delete the entry. You can continue to add entries up to a total of 99 entries.



E-MetroTel System PBX Reports My Extension

PBX Configuration Operator Panel Voicemails Call Recordings Conference

Phone Book

Use this module to create system wide speed dial numbers that can be dialed from any phone.

Phonebook entries

94105730555	Sunrise Solutions Inc.	1	Delete	Edit
-------------	------------------------	---	--------	------

Export in CSV Empty Phonebook

Add or replace entry

Name:

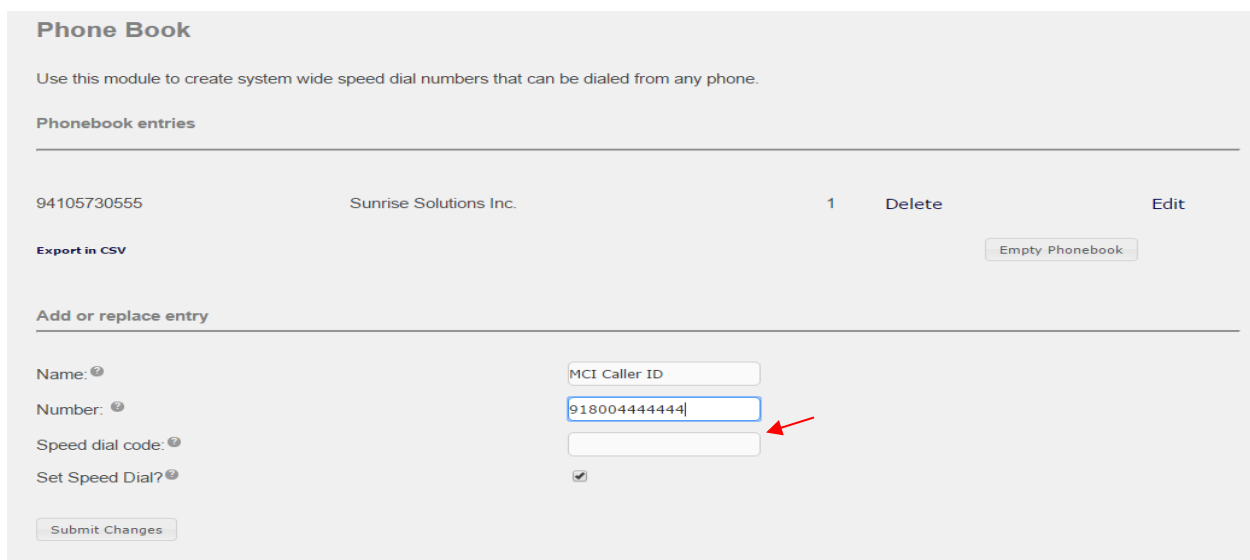
Number:

Speed dial code:

Set Speed Dial?

Submit Changes

If you leave the Speed Dial code entry blank the system will assign the next available Speed Dial number starting from 99 and working down as shown in the 2 figures below..



Phone Book

Use this module to create system wide speed dial numbers that can be dialed from any phone.

Phonebook entries

94105730555	Sunrise Solutions Inc.	1	Delete	Edit
-------------	------------------------	---	--------	------

Export in CSV Empty Phonebook

Add or replace entry

Name:

Number:

Speed dial code:

Set Speed Dial?

Submit Changes

Phone Book

Use this module to create system wide speed dial numbers that can be dialed from any phone.

Phonebook entries

918004444444	MCI Caller ID	99	Delete	Edit
94105730555	Sunrise Solutions Inc.	1	Delete	Edit

Export in CSV

Empty Phonebook

Add or replace entry

Name:

Number:

Speed dial code:

Set Speed Dial?

Submit Changes