
Changing the Date & Time – Norstar

Programming can only be done from one of the following phone types. You can find out the type of phone you are using by looking at the sticker on the bottom of the phone. Use Attached Overlays to assist in programming

M7310
M7324
T7316
T7316e

Depending on the release software your system has, one of the following will work.

Option 1:

Without lifting the handset press the **Feature** button and dial ****8463(time)**

At Password dial **266344**

At **Hour** press **Change** under the display and enter the correct hour and then press OK From this point you can press Next if you need to change the Minuets or the Date.

Option 2:

Without lifting the handset press the **Feature** key and dial ****266344**.

At Password dial **266344**

At Terminals & Sets: Press **Next until you get to Time&Date**

At Time and Date: **Press Show**

At Hour: **Press Change** and enter correct Hour. Then choose AM or PM.

Press next to move on to Minute's, Year, Month and Day.

When complete, press the Release key and you are done.