

To record and send a Broadcast message - Norstar Voice Mail

- 1 Press **[*] 9 8 1**.
If you are recording a Broadcast message from a set that has a mailbox, press **OTHR**.
- Log:
 QUIT RETRY OK
- 2 Enter the System Administrator Mailbox number and password.
 - 3 Enter the Broadcast message address.
9 is the default Broadcast message address.
- 0 new 0 saved
 PLAY REC ADMIN
- 4 At the tone, record your Broadcast message and press **OK** to end your recording.
- Record message:
 RETRY PAUSE OK
- 5 Press **PLAY** to listen to your Broadcast message before sending it or press **OK** to accept your recording or to press **RETRY** to re-record your Broadcast message. Your message is delivered to all initialized mailboxes or press **[*]** or **[*]** to cancel sending the Broadcast message.
- Accept rec?
 RETRY PLAY OK
- 6 Press **[*]** to end the session.

To record and send a Broadcast message - CallPilot

- 1 Press **[*] 9 8 1**.
- Mbox:
 RETRY OK
- 2 Enter the System Administrator mailbox number and press **OK** or **#**.
 - 3 Enter the System Administrator mailbox password and press **OK** or **#**.
A mailbox summary is announced.
- Pswd:
 RETRY OK
- 4 Press **COMP** or **7 5** to enter the Compose Message option.
- To:
 NAME SPEC DONE
- 5 Enter the Broadcast message address and press **OK** or **#**.
9 0 0 is the default Broadcast message address.
The Broadcast message address changes if you change the Group List leading digit.
- EMPTY
 REC
- 6 Press **REC** or **5** and record the Broadcast message at the tone.